



## Child Evangelism Fellowship Manitoba *“Reaching children in Manitoba”*

### Ministry description

**Title:** Regional Coordinator

**Responsible to:** Provincial Director

**Relates Closely with:** Area Coordinators in specified region. Also relates closely with: Discovery Time and 5-Day Clubs Director, Firestarter and Events Director.

**Purpose:** To recruit, lead and coordinate the Area Team Coordinators in the region to effectively carry out the mission of CEF Manitoba to evangelize, disciple and establish children in a local church.

**Responsibilities:**

- Is a consistent witness for Christ. Prays regularly for ministry leadership, team members, for volunteers and successful ministry in a specific region of CEF Manitoba
- Recruits, Selects, Equips and Leads volunteer Area Team Members in specific region
- Recruits Area Team Members and volunteers by presenting a compelling and truthful vision to churches, at local ministry events and through personal contacts
- Responsible for overseeing the selection process for all Area Team Members in region including interviews and references.
- Makes sure that all Area Team Members are completing their required training
- Actively encourages the Area Team Coordinators to grow in their relationship with Jesus and in their ministry skills through ongoing mentoring.
- Keeps accurate records of who is serving on each Area Team in their specific region and who are potential prospects to be communicated to the Field Ministries Director.
- Encourages and works with current Area Team Members to help them maintain current ministry and explore new ministry opportunities within the CEF Ontario mandate.
- Seeks direction from God with Area Team Coordinators to determine God’s vision and goals for the region by praying and forming consensus.
- Leads the Area Team Coordinators in working towards meeting these specific faith-directed goals such as # of new prospects, # of volunteers, # of new prayer groups, # of Clubs in each region (DT, Gospel Tent, Summer 5-Day Clubs).
- Meets with Directors and other Regional Coordinators 3-4 times per month (face-to-face or phone/Skype).
- Sets dates and meets regularly with Area Team Coordinators (minimum 2 times a year)
- Keeps accurate records of team ministry results and communicates them to Field Ministries Director on a regular basis.
- Visits CEF Manitoba club’s minimum once a year to observe first-hand direct ministry to children.

**Time Commitment:** Approximately 35 hours per week (includes monthly coaching and training times)

**Length of Commitment:** One-year renewable by mutual agreement

**Training:**

- CEF Ministry Orientation
- Leader Volunteer Training (includes High Impact Volunteer Ministry series)
- Children’s Ministries Institute (full or module-based)
- Team & Spiritual Development

**Benefits:**

- Budget for supporting your team

**Special Qualifications:**

- Demonstrated Leadership Gift, minimum of 1-year experience leading others
- Strong relational and conflict management skills
- Strong organizational skills
- Prior experience serving with CEF Manitoba preferred
- Willingness to travel within region and to CEF activities

